



CHARLIE CRIST  
GOVERNOR

STATE OF FLORIDA  
**Office of the Governor**

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TALLAHASSEE, FLORIDA 32399-0001

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June 22, 2007

Honorable Charlie Crist  
Governor of Florida  
The Capitol  
Tallahassee, FL 32399

Dear Governor Crist:

Section 20.055(5)(g), Florida Statutes, requires the inspector general to monitor the implementation of the state agency's response to any report on the agency issued by the Auditor General. The inspector general is also required to provide a written response to the agency head on the status of corrective actions taken.

In January 2007, the Auditor General released Information Technology Audit Report No. 2007-076 – Department of Management Services and Other Selected State Agencies – MyFloridaMarketPlace System. The auditors conducted field work at 14 state agencies, including the Executive Office of the Governor, that focused on evaluating agency MyFloridaMarketPlace processes and related internal controls. As indicated on the attached worksheet, only one finding was addressed to the Executive Office of the Governor.

In accordance with the requirements of Section 20.055(5)(g), Florida Statutes, we requested an update on the status of implementing the Auditor General's recommendations. Dawn Hanson, Administrative Services Director, provided a copy of the written policies and procedures along with documentation evidencing approval of the policy by the Department of Management Services. Our review of the documentation disclosed that the audit finding has been satisfactorily resolved and no further follow-up is required.

I am available at your convenience to discuss this matter further.

Sincerely,

*Kim Mills*  
for Melinda Miguel  
Inspector General

Attachment

cc: Terry Shoffstall, Legislative Auditing Committee  
George LeMieux, Chief of Staff  
Dawn Hanson, Administrative Services Director

Executive Office of the Governor, Office of the Chief Inspector General  
 Six-Month Follow-up of Auditor General Audit Report No. 2007-076  
 Multi-Agency Information Technology Audit – MyFloridaMarketPlace  
 Audit Report Dated January 2007

GOODS/SERVICES RECEIVED  
 INSPECTED & APPROVED

**Finding No. 13: Management of Attachments**

During audit fieldwork at 14 State agencies [including the Executive Office of the Governor], auditors inquired whether each agency had developed policies and procedures that addressed preventing the introduction of confidential information into MyFloridaMarketPlace, monitoring documents stored as attachments into MyFloridaMarketPlace for confidential information, and redacting any confidential information so discovered. While some agencies described measures taken to address confidential information, none of the agencies provided written policies and procedures that specifically addressed confidential information issues with MyFloridaMarketPlace.

**Recommendation:**

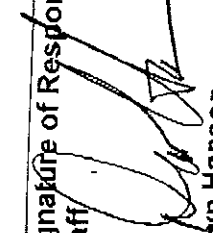
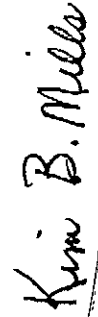
Agencies should adopt written policies and procedures that specifically address confidential information issued within MyFloridaMarketPlace.

**Management's Initial Response dated December 20, 2006:**

We have implemented your recommendation of adopting written policies and procedures that specifically address confidential information issues. These written policies and procedures were submitted to and reviewed by the Department of Management Services.

**Description of all corrective action implemented, partially implemented, and scheduled but not implemented:**

**June 15, 2007 Status:** Written policies and procedures have been reviewed and approved by the Department of Management Services. The procedures have been implemented by the appropriate staff in the Executive Office of the Governor's Administrative Services Unit.

Status (Implemented, Partially Implemented, Not Implemented)	Planned Completion Date:	Signature of Responsible Staff	Signature of Auditor
Implemented	Completed in November 2006	 Dawn Hanson	 Kim Mills